

Most Holy Redeemer School Student Gmail Code of Conduct

The Archdiocese has requested that all students from grades K-8 be assigned a school Gmail account. Please fill this form out for your Kindergarten students only. Grades 1-8 already have their accounts.

Google Apps Education Edition offers a free (and ad-free) set of customizable tools that enable teachers and students to work together and learn more effectively. The account established is a service provided by Google that allows users to communicate and collaborate effectively in a digital educational environment. The Google account assigned to your child was created by the school and assigned to your child. The school is in control of which Google services it provides for student use. As part of our educational technology plan, internet safety is a main component of technology use. Teacher supervision, school filters, and spot checking student accounts will be used to ensure that students use of digital tools adheres to school policy.

Limits on email senders and recipients

The Gmail accounts provided to our students are only for use within the MHR domain. This is to provide another way for students to communicate with their teachers, and for students to collaborate together on group projects. The following limits are set on email use:

- Students cannot email anyone outside of the MHR domain. (mhrschoo.com)
- Students cannot receive email from outside of the domain. (mhrschoo.com)

Student Responsibilities

- Students are entirely responsible for the confidentiality of their email accounts, passwords, personal information, and for any activities that occur in the use of their accounts.
- Students should have no expectation of privacy when using school-provided email accounts. Google Vault archives all email sent through the MHR domain.
- The student agrees to notify his/her teacher or principal immediately if any unauthorized use is made of his/her school-provided email account.

-Most importantly, MHR urges any student who receives any harassing, threatening, intimidating, or other improper message through the computer systems to report it immediately. It is MHR's policy that no student should be required to tolerate such treatment, regardless of the identity of the sender of the message. ***Please report these events!***

-While emailing, students are responsible for following all parts of the MHR Acceptable Use Policy.

Monitoring and filtering of email

-Email that is sent within our school is monitored and filtered based upon content.

-Rules/filters are set-up to monitor student email for profanity, harassment, and other inappropriate content.

-Student email that is identified as inappropriate will be blocked from delivery, and instead will be sent to the school administration for review.

-If a student use of Gmail is violation of these rules or the MHR Acceptable Use Policy, additional restrictions will be placed upon their account.

Most Holy Redeemer School Student Gmail Code of Conduct

Please sign and return this page. Keep the other two pages of this Acceptable Use Policy at home.

Privileges:

I understand and have read the information contained in the Student Code of Conduct for the use of Most Holy Redeemer School's Google Apps and Tools. I understand that this service is a privilege, not a right, and that inappropriate use either at school or outside of school will result in a cancellation of those privileges. The system administrators may close my account at any time deemed necessary. Disciplinary consequences for inappropriate use of Google Apps may occur. I understand that supervision of Internet use outside of school is the responsibility of my family. I will discuss our family rules and expectations for using Internet based tools, including Google, and accept responsibility for supervising my child's Internet access outside of school. I will report any evidence of cyberbullying or other inappropriate use to the school.

Kindergarten Grade Students Only

Student Name _____

Parents Signature _____ **Date** _____

Parent's Name (Printed
